



OFFICE OF THE DIRECTOR

UNITED STATES
OFFICE OF PERSONNEL MANAGEMENT
WASHINGTON, DC 20415-0001

APR 27 2004

MEMORANDUM FOR CHIEF HUMAN CAPITAL OFFICERS

FROM: KAY COLES JAMES
DIRECTOR *K.C. James*

Subject: Third Annual Asian Pacific American Federal Career
Advancement Summit

The Third Annual Asian Pacific American Federal Career Advancement Summit will be held in Crystal City, Virginia on May 10, 2004. The Summit is hosted by U.S. Secretary of Labor Elaine L. Chao, in partnership with the Office of Personnel Management.

The Asian Pacific American Federal Career Advancement Summit, the first of its kind, was developed in 2002 to focus on providing management insights, skills training, and other career opportunities to help Asian Pacific American government employees maximize their potential. The goal of the Summit is to help Asian Pacific American government employees acquire the skills that will increase their chances of advancement in the federal sector.

This Summit, which qualifies as training and is in compliance with 5 U.S.C. Chapter 41, features plenary sessions and workshops in the following areas: organizational success and diversity, leadership skills, career development, enhancing personal competencies, Executive Core Qualifications, and other topics of interest to Asian Pacific American government employees. We encourage those employees who are interested in the training to be provided at this Summit to attend. For additional information, please visit www.apasummit.gov.

cc: Directors of Human Resources and Equal Employment Opportunity